



Achieving your strategic vision through project and process management

Welcome to the 2Q 2013 DMC Newsletter

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Latest News

Consultant of the Quarter Award

DMC is proud to announce our Consultant of the Quarter for 2Q13. This is a member of our team who illustrates through excellence the values and strengths of DMC. For 2Q, the honor goes to **Tony Thibault**.



Tony is a long-standing member of the DMC team, currently engaged at the State of Vermont. His quiet manner belies his

rapid pace - filling gaps without

From the Corner Office

Continuing to Grow

This quarter finds DMC continuing to grow, in so many ways - in personnel, clients, and especially in the ways we honor our team and their families. DMC is proud to announce the first recipients of our College Scholarship awards, to Laura Miller, daughter of John



(JR) Miller, and to Nate Brown, son of Jon Brown. We are excited to help enable their future dreams! We also have begun the Referral Incentive Program, to recognize team members who assist in growing our staff.

My thanks to our growing and dedicated team, for their constant focus on delivering value to our clients. A special thanks to our clients - your confidence in us as partners in your journey inspires us in everything we do.

Despite the rainy weather, I'd like to encourage everyone to enjoy the wonderful summer that can only be found here in Vermont. Travel safely if your plans include it, and take the time to enjoy all the delights that friends and family provide. Enjoy the holiday!

Desai Foundation (DF) News

The Foundation is proud to be providing support to a new local student-run 501c3 nonprofit - [Technology for Tomorrow](#) (T4T). We are working with the T4T team to help strengthen their foundation, and align strategy and vision with execution. Check out their website to see all the good work they are doing.

direction, avoiding the limelight while attending to every detail. His innovative approach to problems ensures maximum value to his clients.

DMC would like to thank Tony for his hard work, great work ethic, and consistent high standard of performance.

New Consultants

Please welcome our latest additions to the DMC consulting team this quarter:

- Peter Rhoades
- Jason Garrow
- Martin Quatt
- Peter Walker
- Jim Whitney
- Murali Mulpuri
- Jaimelee O'Hara
- Prem Kumar

All our new team members bring extensive experience and skills to DMC, providing immediate value to our various clients in the area. Welcome aboard!

PMP Boot Camp - November 6-8, 2013

Our classroom instruction is going strong! Since inception, more than 75 people have attended these sessions, 99% of those who have taken the exam have earned their certifications. Take advantage of our leading-edge PMP certification instruction.

Our 4Q offering is scheduled for **November 6-8 in Burlington, VT**, and will introduce the latest and greatest from PMI - Version 5 of the PM Body of Knowledge (PMBOK). We also continue our partnership with Velociteach, ensuring the use of industry-leading materials and techniques. Learn more about it at [PMP Boot Camp Catalog](#).

And remember, if you don't pass the PMP exam the first time you take it, we'll give you a seat in our next Boot Camp class

DF has also begun work with [Pure Water for the World](#), a Vermont-based nonprofit company with an impactful mission: "Pure Water for the World (PWW) works in remote and underserved regions of developing countries that lack sustainable clean, safe drinking water."

We will be conducting a series of Project Management training events for PWW in 3Q13, to help their teams plan and execute their operations more effectively.

We also continue to partner with [Common Good VT](#) to help make our services available to the local nonprofit community. Interested non-profits can [apply for DF services](#) or [contact Vijay Desai](#) for details.

For the Practitioner

The Value of a Project Management Plan (PMP)



All of us have had days when it seems like even the simplest project produces and requires an endless set of artifacts. Producing and coordinating all of these can be intimidating and time-consuming. Fear not, there is help!

The Project Management Institute (PMI) has defined the **Project Management Plan (PMP)** as the tool to coordinate everything

needed throughout a project's lifecycle to be successful. PMI defines the PMP as "a formal approved document, that defines the overall plan for how the project will be executed, monitored and controlled."

The PMP may be a single detailed document or composed of one or more subsidiary planning documents. These additional planning documents provide guidance and direction for specific management, planning and control activities, such as schedule, cost, risk, staffing, change control, communications, quality, procurement, deployment, etc. Each of the subsidiary planning documents can be detailed to the extent required by the specific project.

Benefits of creating a PMP include:

- Clearly defined roles, responsibilities, processes and activities
- Increased probability that projects will complete on-time, within budget, and with high degree of quality
- Ensuring understanding of what was agreed upon with the client throughout the life of the project
- Helping project teams identify and plan for how project activities will be managed (scope, cost/budget, quality, etc.)
- Serving as a project management reference guide.

Clearly the PMP becomes the 'one-stop shop' for all things about your project. The PMP is one of the major tools for DMC in

free of charge!

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structuring the approach to a project, and ensuring that no aspects of a project are forgotten or uncontrolled.

Please [contact us](#) if you'd like to learn more about how to incorporate the Project Management Plan into your toolkit or organization.

At the Client

Project and Program Governance

No project or program can proceed from start to finish successfully without some manner of oversight. Typically this takes the form of a Governance Model.

A typical governance model can be thought of as a working set of processes and management structures that allow key decisions to be made during the lifecycle of the project or program, to ensure that the benefits and outcomes of the program are achievable.

This probably sounds like a rigid and time-consuming type of overhead, but rest assured, it can be one of the biggest productivity levers for you and your team's success. In it's simplest form, a governance model is the coordinated intersection of three components:

- Decision-making structures - the 'layers' of decision-makers that manage the project from the micro- to macro-level of detail.
- Operating procedures - the relevant set of defined behaviors best suited to ensure complete and consistent execution, monitoring and control (see *The Value of a Project Management Plan*, above for an example)
- Collaboration enablers - the methods and tools by which members of the governance structure can receive, process and react to all of the information about the project or program.

Our DMC teams are involved in multiple types of governance model, depending on the client and projects. Recently we worked with a client whose governance model 'intentions' were perfect, however their implementation lacked the rigor of procedures and processes.

The lesson? No amount of good will could overcome the gaps that resulted, both in topic (scope vs risk) and level of detail (macro vs micro). Only by rigorously assessing the shortfalls in governance, and adding appropriate processes and staff could the expected and necessary project results be assured.



Please [contact us](#) if you'd like to learn more about getting started with formal Governance Models, or to examine the adequacy of your current one.

For more information, please contact:

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